

Personal Protective Equipment (PPE)

Getting Around

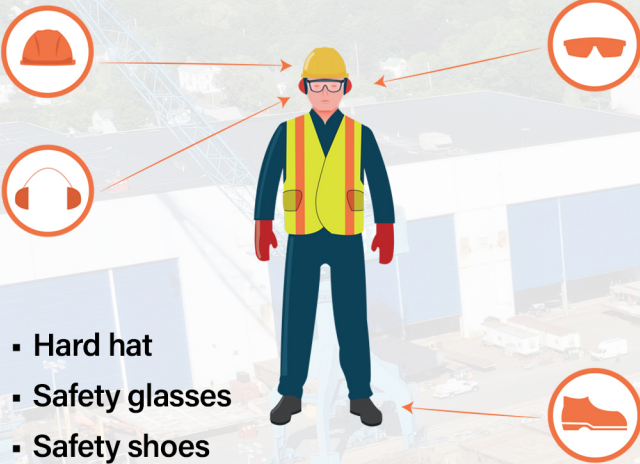
BIW's Five Safety Absolutes



When is PPE required?

Personal Protective Equipment is required in all production areas and when noted on signs near building entrances and ship gangways PPE can be obtained at tool cribs and often inside personnel doors at each facility.

You must always wear:



- Hard hat
- Safety glasses
- Safety shoes
- Hearing protection in production areas
- Shirts shall be worn at all times. Shirts must have at least a 1/4-length sleeve.
- Full-leg and torso coverage is required at all times in all industrial and storage areas (no shorts).
- Visitors on tour through and in production areas must adhere to the BIW standards regarding protective clothing. No high heels, open-toed shoes or exposed feet are allowed.

Exceptions

- If you stay in marked **exterior** walkways—no safety shoes are required. Hard hat and safety glasses are still required.

Walking in the Shipyard



- Individuals must walk in the white walkways (where reasonable).
- Talking on phones or texting while walking is not allowed. Stop and move to a safe place.
- Yield to all emergency vehicles responding to an emergency.
- Yield right-of-way to all cranes with overhead loads and give right-of-way to all vehicles in roadways.
- Pedestrians must yield for all mobile equipment (mobile equipment has the right of way).
- Pedestrians must stop and look both ways before crossing a crosswalk within BIW property.
- Eyes on path — watch for open holes, trip hazards, overhead loads and other hazards.
- Exercise caution during adverse weather conditions (ice, snow, rain and hours of darkness).
- Never walk under a suspended load! Remember — “One for One” — for every foot in the air, place yourself 1 foot from the edge of the load.
- Pay attention to the horns/sirens of the cranes; they indicate movement of the crane and its load.

Driving in the Shipyard



- At all facilities, the speed limit is 10 mph. All cellphone use (including hands-free) by drivers is prohibited while the vehicle is in motion. Seatbelts are required when the vehicle is equipped with one.
- No-drive times are designed to protect the safety of pedestrians and vehicle operators around shift turnovers, breaks and lunch. No-drive times are posted at gated entrances and apply to all vehicles in the shipyard.
- If you are authorized to drive in the shipyard, you cannot drive during No-drive times.
- Only emergency vehicles are authorized to drive during No-drive times.

Even if your job does not involve production, you may encounter safety situations walking in the yard.

Familiarize yourself with the Five Safety Absolutes.

1. Lockout / Tagout

- Do not remove or bypass warning signs or tags on equipment, machinery and/or systems unless you have been trained and are authorized by BIW.

2. Confined Spaces

- Never enter confined spaces (tanks, man holes) unless you have been trained by BIW to understand the hazards and the requirements.

3. Hot Work Control

- When doing hot work, establish a safe combustible-free perimeter of at least 35 feet in all directions around the job site.
- Practice good housekeeping and don't leave combustibles laying around that could cause a fire for somebody doing hot work.

4. Working at Height

- Be aware that being higher than 5 feet (working or not) with unprotected edges, requires a fall plan and/or operational controls.
- Keep your eyes on path and be on the lookout for potential trip hazards, holes and overhead hazards as you move through the shipyard.
- Ensure you have the proper type of ladder for the job; your supervisor can help.

5. Warning Tape and Signs

- Hazards are often marked by tape and signs — yellow: caution; orange: “Do Not Enter”; red: danger; blue: notice; purple: radiation.
- Never go through “Danger,” “Radiation,” “Temporarily Closed” or “Do Not Enter” tape or signs unless you are authorized or permitted or on the sign and have knowledge of the hazards.

The purposes of BIW's Environmental, Health and Safety program and policies are to:

- Recognize and prevent workplace hazards and environmental pollution.
- Involve employees in maintaining a safe workplace and to protect the environment.
- Communicate this policy to our employees.
- Comply with Environmental, Health and Safety laws and regulations.
- Set and review performance-improvement objectives with a plan to continuously improve the health and safety of our employees and the environment.

Keeping Our Environment Clean

All spills of hazardous waste or oil products need to be reported immediately to the Environmental department.

Examples: waste oil and hydraulic oil, paint and solvent, unknown products, diesel or gasoline fuel and caustics such as acids.



Call X5000 to report a spill. If no answer, or during off-hours, call:
BATH: X2222 SFAB, OFAB, CW: X1222

Recycling and Trash at BIW

- Green containers (outdoors) — Single-stream recycling
- Blue trash cans in offices — Single-stream recycling
- Gray Iron Mountain Totes — Paper shredding
- Red containers (outdoors) — Waste (trash)
- Gray or blue containers (outdoors) — Wood recycling
- Yellow containers (outdoors) — Metal recycling

Emergency Procedures

Contact the BIW Security Communications Center to report emergencies that occur on BIW property.

The BIW Security Communications Center is staffed by the BIW Security Team 24 hours a day, 365 days a year.

Phone calls should be directed to the following numbers based on the caller's location:

Main Yard

207-442-2222 or **EXT. 2222**

Outfit Fab or Structural Fab

207-442-1222 or **EXT. 1222**

All other locations

911 then **207-442-1222** or **EXT. 1222**

Reporting Emergencies

When reporting emergencies to the BIW Communications Center, be ready to relay the location, type of emergency, call back telephone number, name and badge number.

Remain on the line with the BIW Security Communications Center until directed by the dispatcher to hang up.

BIW Cell Phones

Personnel with assigned BIW cell phones can use the "Safe App" to contact the BIW Communications Center.

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VISITOR SAFETY GUIDE



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